



## **Overview**

Mixteca Organization Inc. is a 501(C)3 organization founded in 2000 in Sunset Park, Brooklyn, which seeks to support sustainable livelihoods for Spanish-speaking immigrants, regardless of status. Mixteca provides free and culturally-sensitive programming to respond to the host of critical health, educational and immigration needs for Spanish-speaking families in Brooklyn and the broader NYC metropolitan area.

## **Job Summary**

Mixteca seeks a driven, self-motivated, and detail-oriented bi-lingual Emotional Health Counselor to work closely with our Director of Mental Health Programs to conduct outreach, coordinate, organize, and lead activities for Mixteca's Mental Health Programming, serving Brooklyn's Spanish-speaking immigrant families and the broader NYC metropolitan area. The Emotional Health Counselor will work approximately 20 hours/week. This is a part-time position that will require flexible availability for weekday evenings and weekends.

## **Primary Duties and Responsibilities**

- Develop and implement healing spaces for immigrant communities.
- Provide individual and group interventions to address issues related to immigration, trauma, and other mental health related issues.
- Identify, establish and coordinate with places of worship, schools, and/or community partnerships to conduct Mental Health-related workshops either at Mixteca or at host sites.
- Coordinate the logistics, outreach and promotion of Mixteca's Mental Health services
- Work with individuals, groups, and communities to improve mental/emotional wellbeing through intake assessment, short-term counseling, and/or referrals
- Maintain effective data collection and produce accurate and up-to-date documentation of relevant programming activities.

## **Qualifications**

- Bachelor's degree in psychology, social work, or a related field required.
- Individuals intending to pursue graduate level education in psychology, counseling, social work, or a related field preferred.
- Excellent verbal and written communication skills in both English and Spanish required, with exceptional attention to detail.
- Interest and/or work experience on community organizing, issues relating to immigration, and/or knowledgeable of immigration policies and laws
- Demonstrated success in serving hard-to-reach communities
- Effective public speaker
- Strong interpersonal and organizational skills.
- Experienced in Microsoft Office skills (Word, Excel, and Powerpoint)



**To Apply:**

Please send resume and cover letter to **info@mixteca.org**. Include “Emotional Health Counselor Position” on the subject line. **Position to be filed immediately;** interviews will be held on a rolling basis until fulfilled.

**NOTE:**

Only those candidates under consideration will be contacted.